

WRHS

JUNIOR BLUES

Band Program Handbook **2016-2017**

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Mr. Luke Chaffee, Director of Bands-Brass
Mr. Chris Exum, Assistant Director-Percussion
Mr. Weston Cook, Assistant Director-Woodwinds
Mrs. Leanna Chaffee, Assistant Director-Guard
Mrs. JoAnn Turner, Parent President

Auburn-Washburn USD 437
Topeka, KS

This Handbook belongs to: _____

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STUDENT LEADERSHIP COUNCIL 16-17

BAND OFFICERS

PRESIDENT-John Katz (Par. Council Liaison)

VICE PRESIDENT-Paige Madsen

SECRETARY-Tiffany Culberson

DRUM MAJORS

Tiffany Culberson, Head (lead)

Olivia Babin, Asst. (attendance/rear)

Mikenna Christensen, Asst. (alternates)

Justin Averett, Auxiliary (backfield)

LINE CAPTAINS

WOODWIND LINE

Kylie Loewen

BRASS LINE

Jordan Turner

DRUMLINE

Anthony Dake

GUARD LINE

Paige Madsen

SECTION LEADERS

FLUTE

Angela Kay, SL

Emily Kaufman, ASL

Katie Mans, ASL

CLARINET

Kylie Loewen, SL

Isaac Jones, ASL

Karen Noble, ASL

ALTO SAXOPHONE

Jordan Dawson-Kuntschz, SL

Vineet Kalanagowdar, ASL

Dalton Loewen, ASL

TENOR SAXOPHONE

Cameron Calvin, SL

Zach Silvers, ASL

MELLOPHONE

Nick Beasley, SL

Katherine Rasmussen, ASL

TRUMPET

Aaron Nelson, SL

Jordan Turner, ASL

Zach Bures, ASL

TROMBONE

John Katz & Landon Gaddis, CO-SL

Landon Schmidt, ASL

BARITONE

Justin Beteta, SL

Ryan Porcu, ASL

TUBA

Bobby Scott, SL

Curtis Malsom, ASL

PERCUSSION

Anthony Dake, Captain, SL Tenor

Levi Towns, SL Cymbal

Tierra Hayes, SL Snare

Nathan Miller, SL Bass

KJ Davis, SL Pit

GUARD

Paige Madsen, Captain

Megan Peet, Asst. Captain

Robyn Herrera, Uniforms Mgr.

Riley Silsby & Brittany Lane, Equipment Mgr.

Gabby Eitutis, Hospitality

MANAGERS/APPOINTED POSITIONS

LIBRARIANS

Kathryn Rasmussen Head; Tyler Swaffar, Katie Martin, Emily Kaufman, Tiffany Culberson

EQUIPMENT

Daniel Funk, Head; Lattrell Carter, Maley Palmer, Cole Berry, Cameron Ingram, Zach Silvers, Jordan Dawson-Kuntschz, David Bures

UNIFORMS

Ana Labrador, Head; Kierra Douglas, Katie Bodenhamer, Lance Scott, Mikenna Christensen, Lexi Tanner, Riley Sanford, Cameron Calvin

MIDDLE SCHOOL ASSISTANT

Darby Holroyd

HOSPITALITY COORDINATOR

Taylor Gibson

SOCIAL MEDIA ADMINISTRATOR

Katelyn Zach & Taylor Gibson

WRHS Band Parent Council Board 2016-2017 Band

President	JoAnn Turner
Vice President	Tiffany Bodenhamer
Vice President Elect	Dianna Mans
Treasurer	Liz Davis
Secretary	Lisa Loewen
Band Office	Janessa McKinley
Meals	Jenny Murphy and Jenni Howard
Band wear	Tiffany Bodenhamer
Fundraising	William and Michelle Beteta
Concessions	Dianna Mans
Equipment	Paul Bures
First Aid	Kathy Hausthor
Water	Angela Dake
New Members	Holly Fisher
Uniforms	Michelle Douglas
Volunteers	Kim Turner
Videography	Rob Sage
Formal Wear	JoAnn Turner

WRHS Bands Calendar 2016-17

(Updated 6/1/16)

PERFORMANCE OBLIGATION

It is each band member's responsibility to be aware of the performance calendar. WRHS students are extremely busy because they are involved in multiple activities. Students MUST inform sponsors of conflicts as soon as they arise. It is then the responsibility of the activity sponsors to work the conflict out. *Be aware of the grading and lettering policy in the handbook.

KEY: MB=Marching Band; PAR=Parent Event; VOL=Volunteer Activity; JB=Jazz Band; JB1=Jazz 1 only; CB's=all spring concert ensembles; CB=Concert Band; PB=Pep Band; WE=Wind Ensemble; SB=Symphonic Band; PE=Percussion Ens.; PO=Pit Orchestra

June

MB All Tuesdays, starting June 7th, 3:30-5pm: Marching Jr. Blues Percussion Rehearsals – Band Room

July

DRUM MAJOR CAMP:

MB TBA

MB Wed. July 20: Bandwear forms & payment due (Mail to School attn: Mr. Cook/Bandwear)

MARCHING JR. BLUES PERCUSSION REHEARSALS:

MB Tues. July 12, 19, 26, 3:30-5pm: Drumline and Front Ensemble rehearsals continue

USD 437 SUMMER MUSIC CAMP & DRUM CIRCLE:

VOL Tues.-Fri. July 12-15, 9:00-11:00am: USD 437 Summer Music Camp –band room

VOL Tues.-Fri. July 12-15, 9:00-10:30am: USD 437 Summer Drum Circle –band room

VOL Fri. July 15, 7:00pm: USD 437 Summer Music Camp Concert –WRHS Auditorium

LEADERSHIP WORKDAYS:

MB Wed. July 6, 13, 27, Noon-3:30pm: Librarians, Equipment Mgrs. All Section Leaders, Line Captains, Officers & Drum Majors report for Student Leadership Workday (lunch provided)

MB Mon, July 11: 4:00-7:00pm: Leadership Workshop

FULL MARCHING BAND REHEARSALS:

MB Wed. July 6, 13, 20, 27, 10am-Noon: Band Room (7/13 will conflict with Summer Band)

COLORGUARD:

MB Mon, July 11: 4:00-7:00pm: Leadership Workshop

MB July 12, 14, 19, 21 4:00pm - 6:00pm: Skills Clinics

MB Tues. July 26, 5:30-8:00pm: Colorguard Practice

MARCHING PERCUSSION MINI- CAMP:

MB Fri. July 29, 1:00-5:00pm (Tuning Day)

August

MARCHING PERCUSSION MINI- CAMP:

MB Mon. & Tues. August 1-2, 8:00am-Noon & 1:30-5:00pm

COLORGUARD:

MB Tues. Aug 2, 5:30pm - 8:00pm, Guard Practice

FULL MARCHING BAND REHEARSALS CONTINUED:

MB Wed. Aug. 3, 10:00am-Noon: Band Room

LEADERSHIP WORKDAYS CONTINUED:

MB Wed. Aug. 3, Noon-3:30pm: Librarians, Equipment Mgrs. All Section Leaders, Line Captains, Officers & Drum Majors report for Student Leadership Workday (lunch provided)

PAR Wed. Aug. 3, 7pm: Pre-Band Camp Fall Informational mtg. for Parents & Students (Auditorium)

BAND CAMP:

MB Fri. Aug. 5: 8:00am-Noon & 1:30-5:30pm: FULL BAND REPORT

MB Sat.-Sun Aug. 6-7: OFF

MB Mon. Aug. 8: 8:00am-Noon & 1:30-5:30pm: FULL BAND REPORT

MB Tues. Aug. 9: 7am-10: FULL BAND AT USD 437 CONVOCATION
4-7pm: FULL BAND REPORT
MB Wed. Aug. 10: 4-7pm: FULL BAND REPORT
MB Thurs. Aug. 11: 4-7pm: FULL BAND REPORT
MB Fri. Aug. 12: 8:00am-Noon & 1:30-5:30pm: FULL BAND REPORT
MB Sat.-Sun Aug. 13-14: OFF
MB Mon. Aug. 15: 8:00am-Noon & 1:30-5:30pm: FULL BAND REPORT
MB Tues. Aug. 16: 6:00-7:30pm: Band Camp Exhibition Perf & Tailgate @ Stadium

PAR Thurs. Aug. 11, 6pm: Band Parent Council meeting - Band Room

MB Fri. Aug. 19, 7:00am: ***First Zero Hour Rehearsal (Daily through Thurs. Oct. 20)***

GUARD, MARCHING PERCUSSION REHEARSALS:

MB Tues. Aug. 23 and 30, 5:30-8:00pm: Guard Practice –Cafeteria/Gym
4:00-6:00pm: Drumline/Pit –Band Room (IF NEEDED)

MB/JB Fri. Aug. 19: ALL Band forms due for credit *print from website or use Google link*

September

PE: *After School Drum Circle Begin - Band Room*

PE Fri. Sept. 2, 3:30 - 5:00pm: After School Drum Circle (All 6th - 12th Grade Percussion)

GUARD, MARCHING PERCUSSION REHEARSALS:

MB Tues. Sept. 6, 13, 20, 27, 5:30-8:00pm: Guard Practice –Cafeteria/Gym
4:00-6:00pm: Drumline/Pit –Band Room (IF NEEDED)

MB Fri. Sept. 9, 3:15pm: Football Game #1 vs. MHS (w/WRMS Band: rehearsal after school and performance @ pregame)

PE Fri. Sept. 16, 3:30 - 5:00pm: After School Drum Circle (All 6th - 12th Grade Percussion)

MB Fri. Sept. 23, 5pm: Football Game #2 vs. JCHS (Homecoming)

MB Sat. Sept. 24, TBA: Drumline @ Cider Days – Location TBD

MB Wed. Sept. 28, 6:30-9:00pm: Topeka Marching Exhibition – Hummer Sports Park

MB Fri. Sept. 30, All Day: Marching Band Tour(FE, AE, Aldersgate)

October

MB 7am: *Marching Band recording session – Band Room TBA*

GUARD, DRUMLINE AND PIT REHEARSALS (FULL BAND TBA):

MB Tues. Oct. 4, 11, 18, 25, 5:30-8:00pm: Full Guard Practice –Cafeteria/Gym
4:00-6:00pm: Drumline/Pit –Band Room (IF NEEDED)
6:00-9:00pm: FULL BAND -TBA

MB Sat. Oct. 1, Noon-5pm: Auburn Fair Parade

MB Wed. Oct. 5, 6-10pm: Capital City Marching Festival –Washburn University

PE Fri. Oct 7, 3:30 - 5:00pm: After School Drum Circle (All 6th - 12th Grade Percussion)

MB TBA-Wed. Oct. 12, 6-10pm: Capital City Marching Festival (RAIN DATE)–Washburn University

MB Fri. Oct. 14, 5pm: Football Game #3 vs. SHS

MB Sat. Oct. 15, All Day: Central States Marching Festival - KSU

MB Fri. Oct. 21, 5pm: Football Game #4 vs. TWHS (Senior Night)

MB Fri. Oct. 21, TBA: Final Practice for festivals (no school this day)

MB Sat. Oct. 22, All Day: KBA Marching Band Championships – WU

JB1 Mon. Oct. 24-Tues. Oct. 25, 7:40am (perform): Perform at KSDE conf. Wichita (leave night before)

PB Thurs.-Fri. Oct. 27-28: Pep Band Auditions by sign-up before and after school w/Mr. Exum

November

MB TBA, Friday: *Football Regional -TBA*

MB TBA, Friday: *Football Sectionals -TBA*

MB TBA, Friday: *Football Substate-TBA*

MB TBA, Saturday: *Football State –TBA*

PB Tuesday 7am: *Pep Band rehearsals begin and run through February*

JB TBA, Jazz Combo rehearsals begin and run through the end of the year

MB Tues. Nov. 1, 7:00pm: Marching Percussion Exhibition at the WRMS Cafetorium
JB Thurs. Nov. 3: Jazz Combo Auditions by sign-up before and after school w/Mr. Cook
PE Fri. Nov. 4, 3:30 - 5:00pm: After School Drum Circle (All 6th - 12th Grade Percussion)
MB Sat. Nov. 5, 10am-1pm: Topeka Veteran's Parade (parade @ 11am)
PAR Thurs. Nov. 10, 6pm: Band Parent Council meeting -Band Room
MB Fri. Nov. 11, 10:30-3pm: Washburn University and WRHS Veteran's Day Ceremonies
VOL Sat. Nov. 12, All Day: District Honor Bands Auditions – Olathe East H.S.
JB's Tues. Nov. 15, 7pm: Fall Jazz Concert (w/WRMS Jazz Band)
JB Fri. Nov. 18, All Day: Baker University Jazz Festival –Baldwin, KS
PO Mon. Nov. 27-28: Pit Orchestra Auditions by sign-up before and after school w/ Mr. Cook

December

CG *Winterguard Info Mtg. – Band Room TBA*

PB *Tuesday 7am: Pep Band rehearsals continue*

JB *Jazz Combo rehearsals continue*

PO *Pit Orchestra Rehearsals begin after school Dec. 5-Feb. 4, 3:15-4:15pm*

PE Fri. Dec. 2, 3:30 - 5:00pm: After School Drum Circle (All 6th - 12th Grade Percussion)

VOL Sat. Dec. 3, All Day: District Honor Bands Concert – Blue Valley High School

PB Fri. Dec. 9, 5:30pm: Women's/Men's Basketball #1 vs. Shawnee Mission NW

JB Fri. Dec. 9, All Day: Jazz Band Tour (JS, FE, AE, PC, PS)

MB/CB's/JB Tues. Dec. 13, 7:00pm: Holiday Bands Concert –Auditorium

MB Wed. Dec. 14, 8:00am: 5th Annual Frostbite Festival – Stadium

PB Fri. Dec. 16, 5:30pm: Women's/Men's Basketball #2 vs. Shawnee Heights

January

PB *Tuesday 7am: Pep Band rehearsals continue*

JB *Jazz Combo rehearsals continue*

CG *Winterguard rehearsals begin TBA*

PO *Pit Orchestra Rehearsals continue after school*

PB Fri. Jan. 6, 5:30pm: Women's/Men's Basketball #3 vs. Topeka High

VOL Sat. Jan. 7, All Day: KMEA All-State Instrumental Auditions –Salina Central HS

PB Tues. Jan. 10, 5:30pm: Women's/Men's Basketball #4 vs. Junction City

CB's/JB Fri. Jan. 13: ALL Band forms (spring enrollees) due for credit *print from website*

VOL Sat. Jan. 14, All Day: KMEA All-State Instrumental Auditions Contingency Date–TBA

PB Fri. Jan 20, 7:00pm: Women's Basketball #5 vs. Topeka West

PB Wed. Jan. 25. 6:30pm: Men's Basketball #6 vs. Topeka West

PB Thur.-Sat.. 26,27,28 Capital City Classic Tournament (TBD)

PB Mon. Jan. 30, All Day: Elementary/Middle Schools Pep Band Tour

February

PB *Tuesday 7am: Pep Band rehearsals continue*

JB *Jazz Combo rehearsals continue*

CG *Winterguard rehearsals continue TBA*

PO *Pit Orchestra Rehearsals continue after school*

MB *WRHS Marching Percussion Experience Camp*

PO Thurs.-Sat. Feb. 2-4, 7pm: Musical – Auditorium

MB Tues. Feb. 7, 3:30pm - 6:30pm: Marching Percussion Experience Camp

PAR Thurs. Feb. 9, 6pm: Band Parent Council meeting - Band Room

PB Fri. Feb. 10, 5:30pm Women's/Men's Basketball #7 vs. Hayden

PB Tues. Feb. 14, 5:30pm Women's/Men's Basketball#8 vs. Emporia

PB Fri. Feb. 21, 5:30pm Women's/Men's Basketball #9 vs. Highland Park

CB's/JB Thurs.-Sat. Feb. 23-25: KMEA – Wichita (All State Orch, Choir, Jazz and Concert Band)

JB Tues. Feb. 28, 7:00pm: Mid-Winter Jazz Concert – Auditorium

March

MB *WRHS Marching Percussion Experience Camp*

PB Wed.-Fri. March 1-4, TBA: Basketball Substate – location TBD

JB Fri. March 3, All Day: KU Jazz Festival – Lawrence, KS

PB Wed.-Sat. March 8-12, TBA: Basketball State @ WSU

CB's Mon. March 13, 7:00pm: Mid-Winter Concert Bands – Auditorium

MB Tues. March 14, 3:30 - 6:30pm: Marching Percussion Experience Camp

CB's Wed.-Fri. March 29-31, 7-7:50am & 3:05-4:00pm: Concert, Symph, & Wind Ens. **AUDITIONS**
Sign-up: Woodwinds – Mr. Cook; Brass – Mr. Chaffee; Percussion – Mr. Exum

April

MB *WRHS Marching Percussion Experience Camp*

COLORGUARD CLINIC AND AUDITIONS

MB April 4, 6, 11 and 13: 5:00-7:00pm: Spring Guard Clinics, Band Room or Gym

MB Tues. April 4, 3:30 - 6:30pm: Marching Percussion Experience Camp

VOL Sat. April 8, All Day: Regional Solo/Ensemble Fest. – Shawnee Heights High School

CB Mon. April 10, TBA: Concert Band @ WRMS Band Festival – WRMS

PAR Thurs. April. 11, 6pm: Band Parent Council meeting - Band Room

WE/SB Thurs. April 13, All Day: State Music Festival (WE/SB) – The University of Kansas Lied Center

JB Fri. April 14, All Day: Coleman Hawkins Jazz Festival - Washburn University

JB/WE Thurs. April 20, 9-11am rehearsal & 7pm concert: Bandfest (6th, 8th gr bands, Wind Ensemble, Jazz I) – Main Gym

VOL Mon. April 24, 6:30pm: 3rd Ann. District Music Fair – Auditorium, Band/Choir/Orchestra Room

MB Tues. April 25, 3:10pm-6:30pm: Drumline **HIGH/ MIDDLE SCHOOL AUDITIONS**

PE Thurs. April 27, 7pm: Percussion Ensemble Concert – Band Room

VOL Sat. April 29, All Day: State Solo/Ensemble Festival ***REQUIRED ATTENDANCE FOR ALL MUSIC STUDENTS*** – WRHS

May

MB Tues. May 2, 5-6:30pm: Marching Jr. Blues Percussion Rehearsal – Band Room

MB Tues.-Wed. May 2-3, 7:00-7:55am OR 3:10-4:05pm: Band Student Leadership Seminar—Band Rm

MB Thurs. May 4, b/f OR after school: Student Leadership Interviews by appointment

Sign-up: Woodwinds – Mr. Cook; Brass – Mr. Chaffee; Percussion – Mr. Exum

MB Thurs. May 4, Advisory Period: Drum Major auditions with band and ALL leadership candidates

MB Tues. May 9, 7pm: Spring Colorguard Meeting –Band Room

MB Tues. May 9, 4-6:30pm: Marching Jr. Blues Percussion Rehearsal – Band Room

JB/CB's Wed. May 10, 6:00pm: Spring Bands Festival and BBQ –Outside Circle Drive

PB/JB/MB/CB's/PAR Mon. May 15, 6:30pm: Band Banquet – Cafeteria

MB Tues. May 16, 4-6:30pm: Marching Jr. Blues Percussion Rehearsal – Band Room

MB Thurs. May 18, 7:30am: Fall Leadership Meeting – band room

CB's Sun. May 21, 7:00pm: Graduation/combined bands performs minus seniors – Expo Center

INTRODUCTION

This handbook is intended for Washburn Rural High School band members and their parents in order to familiarize them with activities for the year, duties/responsibilities of band members and staff, answer questions, and clarify policies/procedures.

It should be noted that in addition to the items discussed in this handbook, all school policies and procedures are to be followed at all times. This is especially important when traveling with the band. Remember, common sense should always prevail when faced with a decision. I trust you to conduct yourself responsibly with the band, at or away from school.

Remember the following three things and you will avoid problems: 1. Be early for all rehearsals and performances. 2. Respect each other and the band. 3. Check the bulletin boards and calendar every day and ask questions if you aren't sure of something.

WORDS TO LIVE BY

1. *“To be early is to be on time,
To be on time is to be late,
To be late is to be left.”*
2. **LEAVE IT BETTER THAN YOU FOUND IT.**
3. **You're either getting better or getting worse. There is no status quo.**
4. **SOUND...POSTURE...FEET. That's your focus in marching band!**
5. **Work hard, have fun!**

BAND MEMBER RESPONSIBILITIES

BAND MEMBERS

All band members are encouraged to enroll for the full school year. You must be punctual to all rehearsals and performances, learn and/or memorize all assigned music and charted positions, and try as hard as you can (there is a big difference between effort and ability).

ALTERNATES

During the marching season there will be an alternate system. Decisions will be made on an initial basis during band camp and based primarily on attendance. Following initial determinations on day 2 of camp, the full band will be auditioned to determine their order. Alternate status will be determined and updated at director discretion, along with, an option to challenge for position by members *see 'CHALLENGES section P for specific info. Alternates will be members of the band in full standing. They will practice and perform at all home football games, parades, tours, and Hummer Marching Exhibitions. They will not perform at Festivals or Competitions but will travel with the band to take part in the educational experience (warm-up, stadium entrance/exit, festival photo, and clinic). This, along with sessions during the season and spring semester is intended to eventually graduate them from alternate status.

LEADERSHIP

All students interested in leadership positions must read the descriptions below and be aware of each area of responsibility. Also, they MUST attend the leadership seminars in the spring (see band calendar). Absence from the seminar due to illness for a full day and excused by a parent may be made up for one single day only. If absences occur for any other reason or are more than one day, you will be removed from consideration.

The following positions require an audition and/or interview. Good academic standing is also an expectation. They will also be required to attend periodic work-days during the summer in preparation for the upcoming school year and band council meetings during the year.

BAND COUNCIL MEMBER DESCRIPTION/RESPONSIBILITIES

SQUAD LEADER (as needed)

This person is chosen from the following leadership positions and is responsible for an assigned group of people, some from and some not from his/her section. The squad leader will take on the responsibility of leading their group while learning marching drill.

ASSISTANT SECTION LEADER

Same as a band member and squad leader but this person assists with the duties outlined in the section below and along with the Assistant Drum Major, helps take attendance. The Assistant Drum Major will ask for attendance from each assistant section leader.

SECTION LEADER

Same as above, plus conducts sectional rehearsals, assists in teaching of fundamentals and drill, acts as spokesperson for the section, and ensures proper maintenance of uniforms and instruments (inspections).

LINE CAPTAIN

This position is responsible for a large grouping of students. Drum Line, Color Guard Line, Brass Line, and Woodwind Line will each have a captain. Captains answer to the Drum Majors and Directors. They are responsible for oversight of each section in their group, running large sectionals, and teaching fundamentals.

PRINCIPAL PLAYER

This is a position held in the concert bands and can only be earned by audition. After marching band, the principal player will take on some of and share in other duties with the section leader.

AUXILIARY DRUM MAJOR (bring up the rear - rehearsals)

The auxiliary drum major may be used for backfield conducting, demonstration when teaching fundamentals or drill and as a fill-in for absent drum majors. This person will be selected in the spring and will be required to attend drum major camp each July.

ASSISTANT DRUM MAJORS (attendance and alternates)

The assistant drum majors are responsible for attendance, backfield conducting (when needed), filling in when the drum major is absent, and assisting with the duties outlined in the section below. These persons will be selected in the spring and will be required to attend drum major camp each July.

DRUM MAJOR (lead the pack)

The drum major is one of the 2 highest-ranking student leaders in the marching band. He/she is responsible to the director and works with him in leading rehearsals and performances. The drum major also assumes responsibility for assuring proper teaching of all marching fundamentals and other techniques that will assure quality rehearsals and performances. The Drum Major can call council meetings at any time. This person will be selected in the spring and will be required to attend drum major camp each July.

The following positions require nomination and/or election/selection. They will also be required to attend periodic work-days during the summer in preparation for the upcoming school year and band council meetings during the year.

Each spring, the following officers shall be elected: President, Vice-President, Secretary, and Treasurer. They, along with the squad leaders, section leaders, drum majors, and appointed officers will comprise the student staff of the band. All members of the band council will meet for leadership discussions throughout the year.

Eligibility:

1. All officers must be enrolled in band for the full year.
2. President must be a senior.
3. Vice-President must be a junior or senior.
4. Secretary must be a sophomore or older.
5. All must be a member of the band, in good standing.
6. No record of suspension or other severe disciplinary action for the past academic year.
7. Desire to uphold and enforce the policies established in the band handbook.

Terms of office shall be one year unless reelected. In the case of a vacancy, a new election for that office will be held. In the case of President, the Vice President will assume duties and an election for a new Vice President will be held.

DUTIES OF OFFICERS

In addition to the responsibilities listed below and above, all officers, along with the drum majors, are responsible for welcoming and orienting all new members.

President - Shall preside over all band meetings and re-elections. He/she shall act as the band representative before other school groups. He/she will report to the band on items discussed in officers' meetings. The President can call meetings of the officers at any time. Along with the drum major, the president is one of the two highest-ranking student leaders. In the event the same person holds positions of drum major and president, the Vice President will assume the duties of president when needed during council meetings or otherwise when the drum major is occupied with his or her duties.

Vice-President - Shall assume the duties of the President in his/her absence. See above.

Secretary - Shall keep accurate minutes of all meetings and, along with the asst. drum major, handles attendance. This office will carry out any correspondence for the band. This office is required to attend all meetings attended by the directors (leadership, board, band booster, others as assigned). If unable to attend, another officer must fill in. The secretary is responsible for coordinating band events with the school paper, yearbook, newsletter, etc. He/she is also responsible for the band history through pictures, newspaper clippings, concert programs, etc.

APPOINTED OFFICERS/MANAGERS

Librarians - Responsible for sorting, passing out, collecting, and maintenance of music library.

Hospitality/New Member Coordinator - Responsible for helping parents with refreshments after performances and band meals during football and basketball games. Also responsible for taking care of guest teachers and visitors to the band during the year, including substitutes. Any new members to the program (9th graders & transfers) will have their transition coordinated & assisted.

Equipment - Responsible for loading/unloading for trips, assisting with inventories, set-up/tear down for performances, and the band lockers.

Uniforms/Hats -- Responsible for inventorying, sending/receiving to/from dry cleaning, and passing out/collecting uniforms before/after performances.

Middle School Assistants -- Responsible for helping at WRMS with recruiting throughout the year.

Webmaster/FB Admin. - Responsible for maintaining the band website, facebook page & coordinating with the Secretary.

REMOVAL FROM LEADERSHIP CLAUSE

The band director reserves the right to reprimand or remove any student from a position of leadership, as he/she deems necessary. Additionally, a student may be removed from his or her position during the course of the year beginning in band camp and the process can start with any band member. They must petition for the removal in writing to the band director. A detailed account of grievances, typed, and co-signed by another band member must be submitted to the band director. Grievances can and should include

the following: failure to fulfill duties (excessive tardiness, absences, lack of ability, ill-preparedness) disrespect, lying, stealing, fighting, and other inappropriate behaviors or actions.

Upon receiving a grievance, the band director, along with the drum major and/or band president, will determine if further action is necessary. If further action is deemed necessary, it will take place during the next band council meeting. At that time, the offending leader will have the opportunity to submit, in writing and/or verbally, a rebuttal to the grievance. In addition, the band member or co-signer of the grievance will be required to speak at the council meeting. After hearing and questioning both sides, all parties involved with the grievance will be asked to leave the council meeting and a vote to reprimand, remove, or acquit the leader will take place by the officers and head drum major. If one or more of the voting leaders are absent, the assistant and/or alternate drum major will take their place. In the event of multiple absences from the council meeting, the band director will name replacement voters totaling and not to exceed three, as necessary to avoid a tie vote.

If reprimand is chosen, a punitive phase will follow, to be approved by the band director. After punitive action is decided, the offending leader will have to do what is required by the terms of the council's decision to retain his or her position. If the leader refuses the terms of the council's reprimand, they automatically forfeit their position and the band director will name a replacement immediately. If forfeiture is chosen, the band director will name a replacement immediately. If acquit is chosen, the offending leader is no longer under scrutiny. Regardless of the decision by the council and band director, it will be final and it is expected that the rank and file band members and student leaders continue without disrupting the overall progress of the band.

POLICIES AND PROCEDURES

A. ENROLLMENT

Every student who enrolls in Band will be expected to fulfill his/her obligations to the group. Commitment for the full year is encouraged. Exceptions must be brought to the directors' attention.

B. FUNDRAISING AND STUDENT ACCOUNTS

Fundraisers are, primarily, intended for students to raise money for their accounts (band trips – food and expenses as set by the director -instrument rental and bandwear- NOT personal spending \$ or course fees (paid at enrollment). Most fundraisers are 100% for student accounts while a few are 100% for the band general account (festival fees, equipment purchases, clinicians). The first fundraisers of each non trip year will be shared between the two accounts. Participation involves selling the minimum requirement for each fundraiser. It will vary for each fundraiser. Families can choose to opt out of a program fundraiser (*see Fundraiser Waiver Form in the appendix). For fundraisers geared to the band general account, we ask families to cover the amount raised through sales of the set minimum. Example: We are selling candy bars for \$1. The set minimum to sell is 20 bars. The student will profit \$10. If a family opts out of the candy bar fundraiser, they will pay \$10 to the band general account. ALL checks for fundraisers need to be made out to WRHS Band.

NOTICE: If you are in need of monetary support for band items, it is expected that you participate in ALL fundraisers.

Helpful hint: If families save/earn \$50 - \$75 per month for 2 years, a \$1,200-\$1,800 band trip can be paid for.

Any misc. purchases outside the band area cannot be reimbursed using the band accounts. Any additional money paid for trips out of pocket will be refunded prior to departure on trip years. Seniors who have not spent their money by the date below will forfeit their account balance to the general band account. Students with younger siblings can transfer their accounts upon graduation. The transfer must be requested in writing to the band director on or before the first Monday of May by the guardian. During non-trip years, seniors are strongly encouraged to raise funds for our scholarship funds.

C. ATTENDANCE

ALL rehearsals and performances are required.

Outdoor rehearsals will begin promptly at 7am. The drum major or director will blow a whistle signaling the time to form the attendance block and the band will be called to attention 10 seconds after the whistle. The asst. drum majors/secretary will take roll after the band assumes attention. Anyone missing or tardy from his or her position at that time will be considered late or absent. Bring passes to the asst. drum major/secretary if you are late. If you have no pass, be certain to tell the asst. drum major you have arrived or you may be counted absent.

At the start of an indoor rehearsal, students must be in the room before the tardy bell rings and in their seats with their music and instrument out and ready 2 minutes after the tardy bell rings. If you are late to an indoor rehearsal, bring your pass to the director or asst. director.

*Use the absence form for ALL PERFORMANCE and Tuesday night marching rehearsal absences.

D. GRADING

Excessive absences from rehearsal and not having assigned materials will negatively impact your grade. If an unexcused absence occurs for a performance, your letter grade will lower by one level. If you have more than 1 unexcused absence from performances, you will fail the quarter. A death or severe emergency in your family will excuse an absence. Written notice from your parent is required within one week of the missed performance if you wish to have your absence excused. Extra credit options will be available for those with EXCUSED absences.

Your grade will consist of the following:

Attendance/Participation (performances & rehearsals) 75%

The A+ Clause

In addition to receiving fewer points for not having necessary materials, it will be impossible for a student to earn an A in band if they do not have their required materials. Required materials can consist of but will not be limited to: Instrument, music, charts, pencil, chips, marching pouch, uniform items. If materials aren't present, a student can take the grade reduction, choose to run a lap (for outdoor rehearsals), or stay 30 minutes b/f or after school. After taking the lap, the points will still be removed for the day but the A letter grade will remain unless the grade is already low due to other infractions. The lap is meant to help those students who may have a memory lapse, not those who habitually forget their materials.

E. DISCIPLINE

Unfortunately, this subject must be discussed. With classes as large as band, it is extremely important that everyone follow the rules. When instructions are given, students must listen attentively. Talking is not allowed after the teacher steps on the podium. At this time students should be ready to begin class (music out, instrument assembled, stand and chair ready). Roll will be taken and warm-ups will start.

Rules to follow:

1. Know when to talk. Know when not to talk. No inappropriate language.
2. No eating, drinking (except water), or chewing gum in the band room.
3. Upon entering the room, immediately set-up your stand and chair, then get your instrument and music ready.
4. Respect each other, our equipment, and the room.
5. Be a **better** student for the substitute. It's only one day.
6. The **teacher** dismisses class, **not** the bell. Do not clog the doorway.
7. Students are not allowed in the office, storage rooms or practice rooms without permission.
8. Students can only leave the band room **with permission** after roll, warm-ups, and tuning have taken place.

One verbal warning will be given to students who cannot follow classroom rules. If the problem continues, you will be asked to remain after class to discuss the problem in private. After having the discussion, if there is still a problem, a phone call home will be made. If after the phone call there is still a problem, the teacher will assign detentions or discipline referrals will be sent to the office. A behavior contract may also be required before the student is asked to leave band permanently. Participate and contribute in class or leave. The choice is yours, please choose wisely.

It is impossible to list all the rules people need to follow in life. If you use common sense before making a decision, you will be fine. Acting responsibly and showing respect toward each other are the most important things in the music room.

F. ACADEMIC ELIGIBILITY

The school policy on participation, regarding academic ineligibility, will be strictly adhered to. It is YOUR responsibility to ensure you are in good academic standing prior to all performances. You will be unable to attend any KSHSAA level performances (state contest, solo/ensemble festival, honor groups) if you are ineligible. This will often hurt the group more than it will hurt you, so make it a point to stay eligible. There are people willing to give you extra help in whatever area you may need. If you are having trouble in a class, it is best to get help earlier rather than later. It is best not to wait until grade checks to have the director find out about your status.

Students are allowed four years of participation. Those unable to finish high school in eight semesters cannot participate in auditioned for positions or KSHSAA level events.

G. THE BAND ROOM

This room, the adjoining storage space, and the practice rooms **MUST** be kept clean and organized at all times. This does not apply only to our room or school and it is especially important when we travel.

All areas in the band room are under 24 hour video surveillance.

We have a phenomenal music facility. It will be cared for and respected at all times.

H. RESTRICTED AREAS

The band office, library, and storage rooms are all areas that are off limits except to staff members, select leadership or certain sections. They must remain low traffic areas or things may get damaged or misplaced.

I. INSTRUMENTS

1. Instruments are needed for every scheduled rehearsal day and performance. Not having your instrument will lower your grade.
2. All instruments are expected to be clean and in excellent repair with extra accessories (oil, swab, reed, etc.) at all times.
3. The director, drum majors, or section leaders/line captains will conduct instrument inspections periodically.

4. If you are physically unable to play or march, please bring a note from your doctor, parents, or school nurse. If you are at school, you can plan to sit with your instrument and finger your part. Without a note, you will be expected to participate fully in class.
5. Label your instrument case with name, address, phone #, and WRHS Band. Parents should write down the brand name and serial # in case the instrument is misplaced or stolen.
6. There will be ABSOLUTELY NO gum, food, or beverage in the band room. Damage can be done by spilling things on instruments and by eating/drinking before or during rehearsals. There will be exceptions to this policy only with director permission. If you have had something to eat or drink prior to rehearsal or a performance, rinse your mouth out thoroughly with water before playing. Failure to do so will result in the build-up of grime inside wind instruments.
7. Percussion equipment is to be played ONLY by percussionists. It is the percussion section's responsibility to carefully store equipment after each rehearsal/performance. Occasionally, the percussion section or director may request additional help with set-up/tear down.

Rental Instruments

If an instrument is needed on a rental basis, see the assistant band directors ASAP. Instruments can be rented on a limited basis over the summer, by semester, or for the year. A \$45 semester fee will be charged for all school owned instruments and a triplicate rental agreement form will need to be filled out and signed. After a director signs the form, you will receive a yellow copy. You may opt to pay by the semester or year. It is recommended you pay in advance. For your convenience, you can add rental fees to your July bandwear order. To avoid the collections list, all instrument fees are due by the first Monday in September for fall and the first Monday in January for spring. Make all checks to WRHS Band and deliver to the asst. band director. Percussion students will pay a \$25 fee for equipment and mallet usage/replacement each semester. This fee is in place of instrument rental, due at the beginning of each semester, and can be paid with bandwear.

J. FOLDERS AND MUSIC

1. Fill out a copy form if you need music and leave it in the librarian's box.
2. Your name, instrument, and part should be written on your flip folder, marching folio, and concert folio.
3. Keep a pencil with an eraser in your folder at all times. Never use a pen on your music.
4. Music for field performances will be memorized.
5. Music for cheers will be used in the stands during games.
6. It is your responsibility to turn in the copy you were given. Loss of music will result in a minimum charge of \$.25 per printed page. It is extremely expensive to replace music and usually illegal to photocopy, so please be careful. Jazz/Concert Band music is much more expensive.
7. Marching music must be kept in your flip folders or marching folios at all times.
8. You will each receive a folder for your concert music. Use it for every rehearsal and keep the music in your folders.
9. Concert music must never be folded, torn, or altered in any way to fit somewhere it doesn't belong.
10. Music will not be taken home on the day of a traveling performance. All concert folios will be placed in crates at the conclusion of rehearsal that day.

K. LOCKERS

You will be assigned a locker at the beginning of the year. It is your responsibility to remember your combination, keep it in good working order, clean, and free of food/drink items. If you have trouble with your locker, see the equipment managers or asst. band director. If you lose your lock or damage your locker, you will be responsible for replacement/repair costs. Use your locker to store instruments during the day and your personal belongings during rehearsals. Be sure to lock them, as we cannot be responsible for the theft/damage of personal items. Please do not bring backpacks, purses, books, etc. into the rehearsal area. In the evenings and on weekends, your lockers should be empty...hint, hint. **During the first week of rehearsals (each semester), you are allowed to ask for your combination. After that week, you will be charged \$1 each time you ask.**

L. UNIFORMS

A uniform will be assigned to you at the beginning of the year. It is your job to take care of it. Please follow the guidelines below for proper uniform care:

1. NEVER take your uniform home without director permission..
2. DO NOT get your uniform wet; it MUST be dry-cleaned.
3. Check the uniform upon receiving it to make sure all the pieces are there, that it is clean, and all repairs have been made.
4. When returning your uniform, make sure all pieces are there and note any damages to the person(s) checking you in.
5. You are responsible for the loss of your uniform or any damage, other than normal wear and tear. They are very expensive and extremely difficult to replace so treat them with the utmost care.
6. You are required to order a marching band shirt, shorts, black marching shoes, gloves, and a band cap before band camp begins. Black socks will be worn with our uniform at all times. When it is determined we will wear secondary uniforms, white socks are to be worn. Ankle socks, stripes, and other colors are not acceptable. Your socks, shoes, gloves, and hats are to be kept in your locker. If you lose any of your accessories or need to order different sizes, you must let the directors know at least one week in advance of a performance.

7. The marching uniform consists of: pants, jacket, overlay, marching shirt/shorts, black gloves, BLACK socks, and black shoes. People with long hair will need to pull it back and put it up under your hat. Also, dangling jewelry and sunglasses are not allowed while in uniform.
8. The concert uniform consists of: pants, jacket, dickie/bow-tie, shorts, BLACK socks, and black shoes. Long hair may be worn down. Again, dangling jewelry is not allowed while in uniform.
9. *Wind Ensemble members will be issued a tuxedo or dress. Those items will be kept at your home.
10. If you have a problem putting your uniform on, seek help from another band member first, then a uniform manager or a band parent if they cannot help you.

M. FEES

Throughout the year there will be fees for various items. Marching accessories, rentals, enrollment, and pictures are a few examples. All fees must be paid by the deadline that is set. Failure to do so will put you on the collections list.

N. LESSONS

It is recommended that you study privately on your instrument. There are several music stores in the city that offer such opportunities. Cost should not be an issue when deciding if you want to study privately. Financial arrangements can be made on a case-by-case basis if you cannot afford lessons. The directors are available for private instruction before and after school, as well as the school day in some cases.

O. AUDITIONS

Auditions will be held in the spring the year before. The audition material will vary from year to year. It will be posted early in the spring semester on the bulletin boards. It is recommended that you start practicing right away. Some of you may never have seen music like this before. It may be challenging but remember that the directors are here to assist you before and after school. This is also an area where private lessons will help out. Placement in Concert Band, Symphonic Band, and Wind Ensemble will be determined by the auditions.

P. CHALLENGES

There will be a system for challenges after chair auditions or band camp. At the beginning of the concert season or duration of the year in jazz band, a person may challenge once per day. They are allowed to challenge the person sitting directly above them or any same section member in marching band by giving them 24 hours notice and telling them what scale, music, and/or marching fundamental they would like to challenge on (using the provided challenge form). If there is more than one challenge in a section, we will work our way up from the bottom of the section. If the challenger loses the challenge, they are not allowed to re-challenge for a day. However, they can be challenged during that time. Whoever wins the challenge can immediately challenge the next person for the following day. Challenges can take place before or after school, after class, during class on a limited basis, or at other times with director permission. Both students participating must fill out and sign the challenge form and turn it in one day prior to the challenge to the director. The student being challenged MUST sign and accept the challenge or it is a forfeit. Students who cannot agree on a challenge time MUST bring this to the attention of the directors. If a student is absent (for any reason) on the day of a challenge, it is a forfeit. For challenges in marching band, students must make the intention to challenge know to a director by filling out the challenge form with their name and date. The director will then choose the material to be challenged on and the challengee. Since there isn't a chair order, this is necessary. The process above is the same regarding frequency of challenges allowed.

Q. LETTERING

It is possible to letter in concert/marching band, jazz band, colorguard, pep band, pit orchestra and percussion methods. It is very simple. You must fill out and turn in the letter form in April. This is your responsibility. Also, you must have good attendance in the activity you wish to letter in. If you miss due to an unexcused absence, at any point during the year, you will not qualify for a letter or bar. If you have more than one excused absence per academic quarter or season in the case of pep band, you will not qualify for a letter or bar. You must be involved in marching band and a spring concert band or 2 semesters of one to qualify for a letter or bar. To letter in jazz band, you must be involved for the full year or two semesters to letter/bar. You must participate in colorguard AND winterguard to earn a letter or bar.

R. QUESTIONS AND ANSWERS: PROTOCOL TO FOLLOW

Students and Parents

Outside of the school day, many questions can arise. Calling the directors on their personal phones should not be an option unless invited to do so for a specific reason or time frame. The directors gladly devote a considerable amount time to the band program. When they are home with their families, they wish to have that time reserved for their families. For all issues, the following should occur:

1. If at school, check the bulletin or white boards for info.
2. Check the website, Facebook or twitter.

3. If no answer in those locations (as unlikely as that may be) – call, text, tweet, or facebook message a friend, fellow band member, or other parent.
4. If you still do not have your answer, email the director you've been assigned:
Mr. Chaffee: Last names A-G
Mr. Exum: H-M
Mr. Cook: N-Z
5. If, after all of the previous methods have been exhausted, call your assigned director's office extension.

Understand the magnitude of correspondence involved with a program of our size. If all questions were reserved for the head director in the form of telephone calls or emails, nothing else would get accomplished. We've provided our families with phenomenal resources for finding information. We ask all to utilize them.

In the appendix (on the final page of this document), you will find every method of contact for the band staff.

In the event of written correspondence or hand delivered items, students or parents are welcome to mail information to the director of their choosing at WRHS or hand deliver to our mail boxes inside the main entrance to the band room. Selected student leadership also have mail slots located there.

PERFORMANCE OPPORTUNITIES

'THE MARCHING JUNIOR BLUES'

The Marching band performs for all Varsity home football games, occasional away games, various parades, marching festivals, and community events.

MARCHING REHEARSAL SCHEDULE

Band meets every day in the fall, at 7am, until the end of October.

Zero hour rehearsals can and will be canceled periodically if the group works hard and performs well.

Extra rehearsals are at the director's discretion.

PROPER OUTDOOR REHEARSAL ATTIRE

Band is a physical, as well as musical, experience. Therefore, appropriate dress – such as shorts, sweats, T-shirts, tennis shoes, etc. – are necessary for maximum comfort and ease. Sandals, flip-flops, or any open toed/healed shoe should not be worn. You are using your feet and these shoes will severely limit what you can do. Basically, if it is hot, dress cool yet comfortable and if it is cold, dress warm yet comfortable. You have to be able to move. You must have marching pouches with all of your required materials (charts, pencil, music, chips, and supplies) with you at all times.

ALTERNATE POSITIONS

The alternate positions were created in an effort to foster an environment where everyone can learn at a pace appropriate to them. Additionally, we do not want any student placed in a circumstance where they are uncomfortable in a performance situation. Students earning alternate positions will be fully active members except they will not perform at the 3 marching festivals in the fall. They will, however, be expected to attend all rehearsals and performances. As a member of the band, it is important they attend for the opportunity to view other bands, be present for the festival photo and celebrate the ratings announcement at the end of the event with the rest of their peers. Attendance at band camp does not guarantee a position in the festival squad. Preliminary determinations will be made during this time. Those students unable to attend band camp will be placed in the alternate squad. In the event of an absence during rehearsal or performance by a non-alternate member, alternates may be eligible for the position(s). The directors reserve the right to assign members from and to the festival squad. Reasons for this can be but are not limited to: poor attendance, lack of effort/ability, tardiness. **more info under 'Band Member Responsibilities' on pg. 9 and CHALLENGES in section P*

CONCERT BAND

The Concert Band is a non-audition group and meets in the spring only. Chair positions are earned through OPTIONAL auditions. It performs at the WRMS Band Festival each spring. It does not perform at State Festival in April.

SYMPHONIC BAND

Symphonic band is an audition group. It performs at festivals and events in the fall and spring semester. Its culminating performance is at State Festival in April.

WIND ENSEMBLE

The Wind Ensemble is an audition group and is the top concert ensemble. It performs at festivals and events in the fall and spring semester. Its culminating performance is also State Festival in April.

PERCUSSION METHODS

Students learn advanced aspects of percussion literature through solo and ensemble playing, while taking an in-depth look at the percussive arts and methods. A membership in P.A.S (Percussive Arts Society) will be required as part of the research and methods portion.

BASKETBALL PEP BAND

The Pep Band performs for Varsity Basketball home games and consists of members from jazz band, concert band, symphonic band, wind ensemble, and marching band. It is an audition group selected in October/November. Rehearsals are Tuesdays at 7am, running November through February. It travels to tournaments and plays for school pep assemblies and various city events.

You must be enrolled in marching, one of the concert, or jazz bands to participate. Occasionally, there will be a select band for special performances. There is a required uniform for pep band and it will be announced each year.

JAZZ ENSEMBLES:

It is recommended that students are members of the concert or marching band program before auditioning for the jazz program.

JAZZ ENSEMBLE II

This group is the second band. It consists of various instruments and acts as a feeder for the top jazz band. It performs at festivals and at school concerts. Here students learn the fundamentals of jazz style and improvisation. Members of this group also serve as substitutes or replacements as needed in Jazz I.

JAZZ ENSEMBLE I

Jazz Ensemble I is an audition ensemble that meets all year and participates in festivals and concerts around the state. It performs a wide variety of music from swing to funk to Latin. Other performances include Christmas and elementary school tours. This class also incorporates music theory.

JAZZ COMBO

Members of the Jazz Combo are selected from Jazz I and II. They also perform at festivals and concerts. Improvisation is the primary focus of this group. Rehearsals are outside the school day.

ADDITIONAL OPPORTUNITIES

DRUMLINE

The drumline from marching band will continue through the year as a touring group for recruiting and fun. Performances will consist of grade and middle schools, basketball games, and community events.

SOLO AND ENSEMBLE PARTICIPATION (WOODWIND, BRASS, AND PERCUSSION ENSEMBLES)

Performing in a small ensemble and/or playing a solo is strongly encouraged in the spring. Those band members participating will find that their musicianship and overall ability as performers improve dramatically. Transportation to festivals will be provided when outside the Topeka area. Students participating in this area will perform for judges and receive a rating.

PIT ORCHESTRA

The Pit Orchestra performs during the musical. Students are selected for this group by the asst. director. Rehearsals are outside the school day and begin at a set time, usual a couple months prior to the show. They are required.

COLORGUARD

The Guard is an auxiliary group to the band that enrolls in band for the semester or full year. It performs at all marching events in the fall. Auditions take place in the spring and all members are required to pay for and attend camp in the summer and purchase the required uniform for the year. Once marching band ends in the fall, members are expected to play their instrument for the December concert.

WINTERGUARD

Same as above but members are not required to enroll in a spring band and performances are during the basketball season. If you do the Colorguard, you are not required to do Winterguard but opting out will prevent you from lettering and leadership.

MUSIC THEORY

This is a class open to sophomores through seniors. It is highly recommended for those students who are interested in pursuing music in college or those who simply have a strong interest in learning more about music. The class will incorporate theory, listening, composition, as well as use of music software during the semester. The music theory class may also complete combined projects with other classes for credit in each.

MUSIC HISTORY

This class is open to freshmen through seniors. Again, it is highly recommended for those students who are interested in pursuing music in college or those who simply have a strong interest in learning more about music. The class will cover all periods in music from Antiquity to the Modern Era. As in Music Theory, the History class may also complete combined projects with other classes for credit in each.

MASTER CLASSES

Throughout the year, during advisory periods, there will be offerings for woodwind, brass, percussion, and jazz improvisation classes. Most will be optional but some will be required. If a conflict arises, communicate it to the director responsible for your session ASAP. During the month of March and April, these sessions will be used for Solo/Ens. Fest. preparation.

MARCHING FUNDAMENTALS

TERMINOLOGY

Backward March: Normally this will be in ½ steps and with legs straight. Move foot back to where the toe is just behind the heel of the stationary foot.

Control: producing extreme dynamic levels while maintaining a good tone quality

Cover Down: to check vertical alignment

Diagonals: horizontal and vertical lines at an angle

Drag Turn (Slow count turn): a 4 or 8 count turn to the right, left or rear/front.

Dress: to check horizontal alignment in relation to the rest of the band

Field Awareness: the ability and sense of knowing where you are on the field in relation to the entire set

Five Point Alignment: The five areas on your body to line up directly on top of each other as if drawing a line; ears, shoulders, hips, knees, ankles.

Flash: visual effect produced by a snap (see snap)

Float: straight-line motion to a new shape

Follow The Leader (FTL): One person leads while the others follow that person's line of march. You may remain at the interval the group started or the interval may be enlarged by the step 2 idea.

Guide: the ability to use other people to maintain form and alignment

Hash Marks: lines on the football field, which are 28 steps from the sidelines and from each other

High Step: picking your feet off of the ground and landing toe first rather than heel first (prance step or full high step)

Interval: the space between two people standing/marching

Minus-1: the technique of simulating the last step of a previous set while rehearsing drill

Multigate: adjusted step; equal size of steps to final position in required number of counts. To move “x” number of steps a set distance. As a result everyone would end up with a different size step. A person marking time would use a low mark time. An example would be to move to an arc from a straight line in 8 counts

Phasing: Lack of coordination between music and movement

Platform/Ball: The joint of the foot where the toes attach and body weight rests while standing at attention or marching.

Posture: Chin up, shoulders back and down, chest/butt/elbows out, stomach in, EYES WITH PRIDE (also see Platform/Ball above)

Push: A move where the entire group maintains a shape and step size and moves as one unit

Ready Position: The stance to be in prior to being called to attention; feet together and silent.

Roll Step: heel to toe marching style (low step)

Roll Step Breakdown: Taking the 5 elements of roll step (pop, extend, heal, roll, weight, together) and learning them as independence motions.

Slide: a maneuver designed to direct the bell of your horn directly at the sideline when your direction of movement is parallel (downfield). Keep the top half of the body front (usually toward sideline or press box). Turn bottom half left or right and move sideways – movement is 8 to 5 usually. The turn may or may not be a slow count turn

Slow Count Turns (Drag Turn/SCT/TTR/TTF): Can be for 90, 180, or 360 degrees; can be to the left, right, front, or back. It can be low or high mark time. If it is done “out” it is done away from the 50-yard line; if it is done “in” it is done to the 50-yard line (back –towards backfield or visitor)

(front –toward home or press box)

Snap: a quick movement with a clear and definite stopping point; move in ratio to the tempo

Stack Up: A maneuver designed to change a line from a staggered formation to a straight line. The front person marks time while the rest move forward and start marking time when they are alongside the front person

Step Two (or four): A maneuver designed to change a line from a staggered formation by having individuals or groups use a two (or four) step delay in the forward motion. The drill can begin on either end or the center of a line or several places at the same time. Usually will leave on an odd beat (1, 3, 5, and 7)

Style: the consistent and uniform execution of movement or sound

Triangle Zone: The area of your body between your hipbones and the bottom of your sternum, which you stretch out to maintain good posture and balance

Turn to the Rear/Front (TTR/TTF): a one count maneuver changing your direction by 180 degrees.

CHARTING CODES

FM = Forward March

HHD = Halt Horns Down

MT = Mark Time

MG/ADJ = Multigate/Adjusted step

LDT = Low Drag Turn

BM = Backwards March

HDT = High Drag Turn

LF = Left Flank

RF = Right Flank

FTL = Follow the Leader

RF = Right Flank

CTS = Counts

TTR = Turn To The Rear

LMT = Low Mark Time

HHU = Halt Horns Up

HMT = High Mark Time

FL = Float

Meas. or M. = Measure

P/B = Park and Bark

DTR = Drag Turn Rear

DTF = Drag Turn Front

Points to remember:

1. Print your charts from the website, do not lose your charts, and bring them to every rehearsal in your pouches along with your drill markers.
2. Each of you will receive a number. Remember it well. Write it on your charts.
3. Ask any student leader or director for help if you are confused.

MARCHING COMMANDS

Ready Position

Right foot in place with feet together. Lower body is essentially in attention position and upper body is relaxed. You are silent and ready for attention.

Attention

Heels and toes together. Weight evenly divided on both feet. Shoulders back. Head up. No talking.

Command: BAND TEN HUT: Blues

1 2 3 4

On the response:

Bring your right foot together with the left and bring your instrument/auxiliary into carry position in a snap movement. This command can only be given if band is **At Ease**.

Parade Rest

Feet shoulder width apart. Weight evenly distributed on both feet. Left hand behind back with hand in fist. Right hand holding instrument across chest. Percussion holding sticks in both hands in front. Flags, same as instruments except flag is held in right hand with the pole resting on the ground against your right foot.

Command: BAND PARADE REST: Rest

1 2 3 4

Dress Center/Ready Front

Body stays at attention while head snaps toward center with a hiss sound. Look toward center of the line or form and wait for the adjust command. When given, remain looking toward center and adjust the line/form and freeze. The command, **Ready Front**, will be given. At that time your head will snap back front with a hiss.

Command: DRESS CENTER DRESS: hiss

1 2 3 4

Command: READY FRONT: hiss

1-2 3 4

Right Face/Left Face

A two-count movement from attention that changes the line of direction ninety degrees to the right. With the command think, "Right heel, right heel."

Command: RIGHT FACE RIGHT FACE: One Two

1 2 3 4 1 2

***Everything is opposite for **Left Face**.

About Face

A three-count movement from attention that changes the line of direction 180 degrees to the rear.

Command: ABOUT FACE ABOUT FACE: One Two Three

1 2 3 4 1 2 3

Count 1: Normal length step with right foot.

Count 2: Pivot on the ball of each foot to the left.

Count 3: Right foot is brought up to the position of attention.

Think: Step and turn and step (subdivided beats)

1 & 2 & 3

Mark Time

A continuous movement step from attention or while in motion designed to give the unit action while remaining in position.

Command: MARK TIME MARK: & One

1 2 3 4 1

During the beat of the preparation, your left knee will kick forward and you will pick up your left heel. On beat 1 you will do the same with your right. Your heels should come one inch off the ground.

Halt

A two count maneuver that stops motion.

Command: BAND HALT: & Hit

1 2 3 4 1

Count 1: On the beat following the command of execution, the right foot strikes the ground, stopping the body motion.

Count 2: The left foot is brought up to the right foot in the position of attention.

Forward March (Roll-Step)

Similar to **Mark Time** except move forward. The prep beat is on the and of 4.

Command: FORWARD MARCH: & One

1 2 3 4 & 1

During the beat of preparation, pop up on your right toe and take a 22-1/2 inch step forward with your left foot, landing on your heel and rolling back to your toe. Think, pull your toes up.

High Step/Mark Time (Prance-Step)

Similar to forward march except for the preparation and actual step. Instead of roll-stepping, you pick your foot completely off the ground and you don't use your heel at all. You always land on your toes.

Command: FORWARD MARCH

Or HIGH MARK MARCH: & One

1 2 3 4 1

Horns up/down

A two-count maneuver bringing the horn/flag/sticks up or down.

Command: BAND HORNS UP(Down): & Up(Down)

1 2 3 4 1

Horns up-From carry position, the horn will snap to playing position in 1 count on up. On &, pop your horn out from your body 1 inch. Horns down-From playing position, the horn will snap to carry position in 1 count on down. (& is the prep)

Right/Left Flank (slides)

A two-count maneuver to change the line of march ninety degrees.

Command: RIGHT FLANK MARCH: & One

1 2 3 4 & 1

Count 4: The right foot is placed on the ground, stopping the motion of the body as the weight is shifted to the other foot.

Count & of 4: Flip right with the left leg stepping over the right. (No step over is necessary to the left).

Count 1: Normal step forward in the new direction.

(Can be executed from FWD/BCKWD, MT (Low and high)

To The Rear March

A two-count maneuver to change line of march 180 degrees.

Command: to the REAR MARCH: & One

1 2 3 4 & 1

Count & of 4: Right foot makes regular step, but is four inches to the left of the left foot and flip to the rear (turn to your left)

Count 1: Normal step forward in the new direction.

SCHOOL SONGS

**Must be memorized*

Fight Song

Washburn, Washburn, hail white and blue,
Washburn, Washburn, we're backin' you,
We'll be loyal come what might
But we'd like to (GO!) win this game tonight.
So Washburn show us what you can do,
Fight for the white and blue,
Work up some steam, get in and fight,
So we can win this game tonight (Let's fight!/Go Blues!)

Alma Mater

Washburn, thy halls in glory dwell,
Thy words of truth and beauty tell.
For knowledge, hope, and friendship true-
Washburn, our praise we sing to you.
You, in tradition, hold the victor's name,
Your halls of learning known in fame
Classmates in honor stand and praise-
Washburn, our guide through high school days.

Forms and Information

‘Band Member Agreement Form’

to be completed online beginning

Band Uniform Contract

This is a contract between you, the band student and The WRHS Band Department. Here is what you need to know and agree with:

If you lose any items of your band uniform you will be required to reimburse the band. Never take your uniform home without director permission.

Replacement prices are as follows:

<i>Coat.....</i>	<i>\$200.00</i>
<i>Pants.....</i>	<i>\$100.00</i>
<i>Overlay.....</i>	<i>\$120.00</i>
<i>Cape.....</i>	<i>\$100.00</i>
<i>Hat.....</i>	<i>\$75.00</i>
<i>Hat Box.....</i>	<i>\$20.00</i>
<i>Raincoat.....</i>	<i>\$20.00</i>

All Wind Ensemble Members will be wearing formal wear for their performances. If you lose any items of your Wind Ensemble uniform you will be required to reimburse the band. Replacement prices are as follows:

<i>Shoes.....</i>	<i>\$35.00</i>
<i>Tuxedo.....</i>	<i>\$300.00</i>
<i>Dress/Bodice *optional.....</i>	<i>\$100.00</i>

All Colorguard members will receive a tunic and jazz pants as part of the uniform.

Replacement prices are as follows:

<i>Jazz Pants.....</i>	<i>\$30</i>
<i>Tunic.....</i>	<i>\$100</i>
<i>(Seasonal) Flesh colored dance shoes.....</i>	<i>\$35</i>

Symphonic and Concert Band do not have school uniform parts. They dress in concert blacks.

Band Wear is YOUR responsibility. If your shoes, shorts, shirt, cap or any other personal band item doesn't have your name on them, then the lost item will not be returned. Your Band Wear is part of your uniform. If you lose part of it, you will need to replace it. ***Make sure EVERY part of your Band Wear has your first and last name on it.***

Please sign and have your parents(s) sign & complete this agreement and return it to the assistant band director.

Signed: _____ Date _____
(Parent Signature)

Signed: _____ Date _____
(Band Student)

Printed _____
(Band Student)

**Auburn Washburn USD #437
Topeka, KS 66610**

Music Instrument Loan Agreement

Instrument _____ **Serial No.** _____

Brand _____

Date of Issue _____ **Date of Return** _____

Case or Bag _____ Bow Rosin _____ Strap _____ Mouthpiece _____

Ligature _____ Swab _____ Lube/Grease _____ Oil _____ Mouthpiece Cap _____

Pad Saver _____ Other _____

It is understood that the instruments and accessories checked above are to be issued to the student listed and that the instructor has confirmed the eligibility of the student. The instrument is loaned under the following conditions:

1. The student agrees to maintain satisfactory progress through daily practice.
2. The student agrees to take proper care of the instrument as directed by the instructor.
3. The student agrees to participate in activities and programs scheduled for the band/orchestra of which he/she is a member.
4. The instrument will be checked-in to the music instructor on or before the date listed above for inspection and reassignment, or when requested by the instructor. *(Please Print)*
5. The music instructor will be notified immediately of any vandalism or theft.
6. The Student and parents have paid the fees necessary to use the instrument for the semester or year.

The above instrument and accessories are assigned to: (please print)

Student _____

Grade _____

School _____

Parent/Guardian _____

Signature

Address _____

Telephone (Home) _____

(Work) _____

Music Instructor _____

Signature

Fees Paid	
<u>Date</u>	<u>Amount Paid</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Washburn Rural High School Extracurricular Activities Substance Policy

Washburn Rural has established comprehensive policies of zero tolerance for students who are involved with controlled substances. There are consequences outlined in the discipline policy for incidents that occur while a student is in attendance at school or a school activity. This policy establishes consequences for student participations who, during the school year, are involved with controlled substances in the community. This policy is intended to not only provide protection for student participants, but to protect the integrity of the programs they represent.

Participation in high school activities is a privilege, not a right. Should a student be fortunate enough to earn a place on a team or group, there are behavioral expectations all coaches/sponsors and administration support. These expectations are also supported by the policies here within.

Washburn Rural is a member school of the Kansas State Activities Association. Part of their policy for participation clearly states “in order to participate a student must be in good standing.” A student deemed not in good standing due to involvement with controlled substances will forfeit their opportunity to participate.

Controlled Substance Involvement at School

The Auburn-Washburn Board of Education’s approved discipline policy addresses and spells out the consequences for students who violate rules involving alcohol, drugs and tobacco. Those policies are listed in the student handbook and are reviewed with the students at the beginning on each school year.

Controlled Substance Involvement in the Community

If a student participant is found to be involved with a controlled substance during the school year within the community, the following consequences will be imposed:

1st offense

- student will forfeit 20% of scheduled competitions
- or the student may choose community service and forfeit 10% of scheduled competitions

2nd offense

- student will forfeit one calendar year of competition.

3rd offense

- student will forfeit any remaining eligibility to participate in extracurricular activities.

Additional Information

-if the violation occurs during the student’s off season, the consequences will be imposed at the beginning of the student’s next season of competition.

-if the violation occurs near the end of a student’s participation season, consequences will carry over to the student’s next season of competition.

Name: _____
Last First Grade Level
(Please Print)

**WASHBURN RURAL HIGH SCHOOL'S ACTIVITIES POLICY
ON ILLEGAL SUBSTANCES**

Washburn Rural High School's activities policy is an extension of the District's substance abuse policy.

The Activities Policy for Substance Abuse is in effect for ALL students at Rural who participate in a KSHSAA activity. Students and their parent(s) / guardian must sign this card before being allowed to participate. The signatures provide written confirmation that the family has read and understands the guidelines set forth under the illegal substances policy. Cards will be signed annually.

My signature below indicates that I have received, read and understand the policy set forth by Washburn Rural High School in relation to illegal substances. I fully understand that my failure to follow this policy will result in consequences as stipulated in the policy.

Student's printed name

Parent / Guardian printed name

Student's Signature

Parent / Guardian Signature

Date

Date

If a student participant is found to be involved with a controlled substance during the school year within the community, the following consequences will be imposed:

1st offense

-student will forfeit 20% of scheduled competitions

-or the student may choose community service and forfeit 10% of scheduled competitions

2nd offense

-student will forfeit one calendar year of competition.

3rd offense

-student will forfeit any remaining eligibility to participate in extracurricular activities.



Washburn Rural Health & Medical Record - REQUIRED

This form contains personal information about students for the Washburn Rural Band. This information will be kept confidential and only used in case of medical emergency. Filling this form out accurately and completely will help provide the best care possible.

****REQUIRED FOR MAJOR TRIP YEARS: Attach a photocopy of your medical insurance card to this form.****

Personal and Health Information

Student Name _____ Date of Birth _____ SSN _____

Address _____

Allergies (food and meds) _____

Chronic or existing diseases or conditions (diabetes, epilepsy, asthma, etc.) _____

Medications student is taking (prescription and over-the-counter) _____

Insurance Information

Medical Insurance Carrier _____

Group # _____ Policy # _____ Name of
Policyholder _____ \

Emergency Contact Information

Parent/Guardian
Name _____ Email _____

Home phone _____ Cell Phone _____ Work
Phone _____

Parent/Guardian
Name _____ Email _____

Home phone _____ Cell Phone _____ Work
Phone _____

Family Physician _____ Physician Phone _____

Consent to Treat

I (we), the undersigned parents/guardians of _____, a minor, do hereby authorize Luke Chaffee or his designates to consent to routine x-ray examination, anesthetic, medical or surgical diagnoses or treatment and hospital care which is deemed advisable by and is to be rendered under the general or specific supervision of any physician or surgeon licensed under the provision of the Medical Practice Act, whether such diagnosis or treatment is rendered at the office of the physician or hospital during the time that the minor is under supervision. This authorization shall remain effective for the school year.

Parent/Guardian Signature _____

Parent/Guardian Signature _____

STUDENT OWNED MUSICAL INSTRUMENT INSURANCE REGISTRATION

Student Name _____

School _____ Grade _____ Teacher _____

Parent Name _____ Phone _____

Address _____ Zip _____

DESCRIPTION OF INSTRUMENT:

Type of Instrument _____ Brand _____

Model _____ Serial No. _____ Value \$ _____

Parent Signature _____ Date _____

FOR SCHOOL USE:

Estimated Value when Registered \$ _____

Teacher Signature _____ Date _____

Note: Actual value of the instrument will be determined by the insurance adjuster at the time a loss occurs.

Music Copy Request

Date _____

Student Name _____

Instrument & Part _____

Music Title _____

Please allow 1 school day for copies.

Challenge Form

**Be familiar with the challenge procedure as outlined in your Band Handbook*

Date: _____

What music will be used for the challenge? _____

Print
Challenger Name: _____

Sign: _____

Print
Challengee Name: _____

Sign: _____

Group (Circle One):

Jazz Band I Jazz Band II Concert Band Symphonic Band Wind Ensemble Other: _____

WRHS Band Fundraiser Waiver Form

I do not wish my son/daughter, _____, to participate in the
(print student's name)

_____ fundraiser for _____.
(print name of fundraiser) (print month and year of fundraiser)

In place of selling, our family agrees to pay the required minimum profit amount of \$ _____.
(write \$ amount)

This amount is due at the conclusion of the fundraiser when all monies are collected.

Student Signature

Date

Guardian Signature

Date

**WASHBURN RURAL BAND
ABSENCE FORM**

Please submit this form to the director ONE WEEK prior to a planned absence or ONE DAY AFTER an unplanned absence.

NAME _____ DATE OF ABSENCE _____

REASON FOR ABSENCE _____

HOW DO YOU PLAN TO MAKE UP THIS ABSENCE (USE THE BACK OF THIS FORM IF NECESSARY)

PARENT/GUARDIAN SIGNATURE _____ DATE _____

STUDENT SIGNATURE _____ DATE _____

STAFF INITIALS (ACKNOWLEDGEMENT OF RECEIPT) _____ DATE _____

WRHS Band Staff and Contact Info

Website:

www.waruband.org

Facebook and Twitter:

WARU Band

Mr. Chaffee (director, brass), office: 339-4142

chaffluk@usd437.net

Mr. Exum (asst. director, percussion), office: 339-4258

exumchr@usd437.net

Mr. Cook (asst. director, woodwind), office: 339-4157

cooksam@usd437.net

Mrs. Chaffee (colorguard):

leachaffee@gmail.com

Mrs. Fisher (8th grade parent liaison):

newmembers@waruband.org

School Fax Number: 339-4125